



Bicycle & Pedestrian Advisory Commission

MINUTES

November 16, 2004 ■ 7:00 PM
Durham City Hall
Durham, NC 27701

Members Present: Aaron Cain, Diane Daniel, Jimmy Gamble, Tim Griffin, Judy Martell, Pete Schubert, Mike Wolosin, Bo Glenn, Steve Matherly, Phillip Barron

Members Absent: Excused absences: Paul Naylor, Kathy Molin

Staff Present: Alison Carpenter

Public Present: Barry Ragin, Dave Connelly, Dennis Bongiorno, Peter Hymas, Russ Ferguson, Julie Woosley, Steve Bevington, Laura Atkinson, Cheryl Mitchell-Olds, Christopher Oishi, Caleb Southern, Douglas Woolcock, Leon Livingston, Peter Bevington, Laura M Bevington

I. Call to Order

Chair Judy Martell called the meeting to order.

Acting Secretary was Alison Carpenter.

Excused absences: Paul Naylor, Kathy Molin. Aaron Cain asked for excused absence, but was able to attend the meeting.

II. Approval of Minutes

A draft of the October minutes was passed out at the meeting. Approval of the minutes was tabled until the December meeting, so that there may be sufficient time for review.

III. Adjustments to the Agenda: Announcements and Public Comment

- Pete Schubert requested the addition of “CORE Project Update” to the agenda.
- Phillip Barron requested the addition of “Webpage Update” to the agenda.
- Phillip Barron announced the upcoming opening of Little River Park in Durham on December 5th. The park is located off of Guess Rd, and will include mountain biking trails. Link to map available at Commission Website.

IV. Old Business (added by request)

1. Webpage Update – Phillip Barron has set up an official website for BPAC. It currently resides at <http://dbpac.dchcmpto.org/>. Phillip asks for feedback and suggestions on the webpage, as it is a “work in progress.” He also mentioned that he has researched potential domain names for the commission to purchase, which will help simplify the distribution of the website to the public. The City & County webpages will also carry

links to the BPAC site. Agendas, minutes, commission by-laws and other info will be posted on the website and frequently updated.

2. CORE Project Update – Pete Schubert has been working on data collection in Southern Durham, in order to give feedback to Ben Hitchings at TJCOG on biking conditions in the CORE area. Pete has compiled data into a spreadsheet and hopes to complete the data collection by early December. Data includes speed limits, lane widths, etc. He plans to email a final version of the spreadsheet to the commission, and would like to then discuss potential projects with the commission at the next meeting.

Alison Carpenter added that Ben Hitchings has requested feedback for the CORE project to be submitted by November 22. Pete has been in touch with Ben and already submitted some comments and feedback related to the CORE project. Pete mentioned that this information will also be useful in any future bike planning process for Durham County.

V. New Business

1. December Meeting – Alison Carpenter asked the commission members if the December 21 meeting schedule fits into everyone's holiday schedule, or if the meeting time should be changed. Diane Daniel will be out-of-town, but by a show-of-hands, the remaining members indicated that they would be available to attend. The meeting time remains Dec 21 at 7pm.
2. 2005 Meeting Times – The City Clerk's office has requested that any changes in meeting times for 2005 be reported to the Clerk's office by Dec 1, 2004. Mike Wolosin voiced that Wednesday or Thursday night would work better for him, but no other commission member expressed a desire to change from the Tuesday night meeting time. Commission members will follow up by emailing their preferred meeting time to Alison, who will compile the information and send an email to the group.

VI. Public Forum

The public forum began around 7:15pm. Judy Martell began the comment session with a brief background statement on the commission and the commission members. She addressed the role and mission of the commission, as well as an introduction to some of the regular BPAC duties, accomplishments and discussion topics. Judy introduced City staff member Alison Carpenter, who then spoke to some upcoming funding opportunities (including CMAQ, STP-DA, and City CIP/Budget processes), as well as some upcoming planning processes (including the current Comprehensive Pedestrian Plan and Old Durham-Chapel Hill Rd Bicycle/Pedestrian Feasibility Study, as well as a future Durham County Bicycle Plan).

Alison announced the process for submitting public comments, both written and verbal. Alison then called speakers to podium.

Comments are attached as separate document.

Pete Schubert asked that Alison provide information to the commission members before the next meeting with descriptions of upcoming funding opportunities. Pete will also provide his requests for projects in the CORE area to Alison, to wrap into public forum comments.

VII. Adjournment:

Aaron Cain passed a motion to adjourn the meeting. Tim Griffin seconded that motion. The meeting was adjourned at 8:50 pm.