



# Bicycle & Pedestrian Advisory Commission

## M I N U T E S

October 20, 2009 ■ 7:00 PM  
Committee Room  
Second Floor, City Hall

**Members Present:** Toby Berla, Scott Carter, Dan Clever, Alan Dippy, Jim Dunlop, Greg Garneau, Ken Kaye, Erik Landfried, Merry Rabb, Dwayne Taylor, Lars Trost, Jack Warman.

**Members Absent:** Excused: Steve Saltzman, Linda Smith.

**Staff Present:** Dale McKeel

**Guests Present:** Bike Unit Officers Mark Hendricks and Carlos Lopez.

1. Call to Order. Alan Dippy called the meeting to order at 7:00 pm.
2. Meeting Minutes. The September 15 minutes were approved unanimously, following a motion by Jim and second by Dan.
3. Adjustments to the Agenda. None.
4. Welcome to New Members and Introductions. New members Dwayne and Erik introduced themselves and discussed why they were interested in joining the commission.
5. Announcements. Jack reported that he recently met with Steve Waters, vice-chair of the newly appointed Raleigh BPAC. Steve is very interested in learning more about the Durham BPAC. For the benefit of new members, the meeting times of committees were noted as follows: Communications (2<sup>nd</sup> Wed), Bike Plan Implementation (2<sup>nd</sup> Wed), Development Review (1<sup>st</sup> Thurs), Pedestrian Plan Implementation (1<sup>st</sup> Thurs).
6. Public Comment. There were no public comments.
7. Development Committee Report. Jack reviewed the notes from the October 1 meeting of the committee (attached). Jack also reported that the committee has met with Lisa Miller (Planning Department) to discuss the proposed changes to downtown development rules, particularly those for bicycle parking.
8. Bike Plan Implementation Committee Report. Scott reviewed the minutes from the October 14 meeting of the committee (attached). He also noted the workshop for the NC 54/I-40 Corridor study on November 18.

9. Pedestrian Plan Implementation Committee Report. Greg provided a report of the committee's activities (attached).
10. Communications Committee. Ken provided the committee report (attached). Ken also noted that Spartanburg, South Carolina has an impressive set of activities underway.
11. American Tobacco Trail. The Phase E (Durham) site plan has been reviewed by BPAC and comments submitted. Phase F (Chatham County) should be completed soon with a grand opening in 2010.
12. Anderson Street. Dale reported that resurfacing/restriping is scheduled for late October.
13. Interlocal Agreement. Dan reported that he met with Dale, Mark Ahrendsen, and Assistant City Manager Ted Voorhees to discuss the agreement. The agreement will move forward to City Council and Board of County Commissioners with 2 new voting members from Duke and NCCU and 2 non-voting liaisons from the City Council and BOCC, and the 2 liaisons from Duke and NCCU.
14. Economic Stimulus Program. Dale stated that all projects, with the exception of the Garrett Road sidewalk project, are still moving forward.
15. Bike Friendly Business Update. It was requested that this item be removed from future agendas.
16. Letter – Bike-Ped Amenities for School Sites. There was a discussion of this topic. There was consensus to invite someone from Durham Public Schools to a future meeting to discuss school siting. On a motion by Jack and Second from Toby, the Commission unanimously voted to send a letter with an invitation to speak.
17. Newspaper Op-Ed. Greg discussed the fatal pedestrian crash at 15-501 and Mount Moriah. The Commission discussed some of the issues and that had been raised. Dale reported that he had attended a meeting with NCDOT to discuss adding pedestrian crosswalks and signals at the intersection.
18. Downtown Loop – Two-Way Traffic. The Commission discussed the meeting held on October 15. Several BPAC members stated that the consultant's report did not mention the adopted bicycle plan and that bicycling did not appear to be an important consideration. The Bike Plan Implementation Committee will draft a letter and distribute it for review. Eric suggested that the letter be specific and state a preference between the alternatives.
19. Bicycle Friendly Community Application. Dale reported that he has been tasked with applying over the next year. Ken said he would assist.
20. Federal Funds Rescission. Dale briefly discussed the rescission of STP-DA funds. MPO staff is still researching the impacts on funded projects. Dale will provide more information at future meetings.

21. Bicycle Lockers. Dale discussed his conversations with Triangle Transit staff regarding the cost of bicycle lockers at the Regional Transportation Center. Dale will discuss the issue further with the Development Review Committee.
22. Letter in Support of Downtown Zoning / UDO Changes. Jack discussed the item and moved that the Development Review Committee draft a letter in support of the changes. Dan seconded the motion and noted that there is a need for clarification on the width of sidewalk clear zone. The motion was approved unanimously.

Meeting adjourned at 9:10 pm.

Next meeting: November 17, 2009, at 7 pm.

Minutes respectfully submitted by Dale McKeel.

**Action items:**

- Interested members are to follow-up with Theresa Cromling, 323-5073, [Theresa.cromling@duke.edu](mailto:Theresa.cromling@duke.edu), to volunteer for Safe Kids events and coordinated BPAC activities with her organization.
- Follow-up with Mary Meletioui (ITRE) and Greenways on the status of a bike map (Bicycle Plan Implementation Committee).
- Send a letter to NCDOT and the City of Durham to support the use of ARRA funding to repave Main St. and W. Chapel Hill St. the two streets. (Bicycle Plan Implementation Committee).
- Request data from City (Phil Loziuk) for Main St. and W. Chapel Hill Street to build a case for road diet striping. (Dan Clever)
- Send ideas for future speakers at BPAC meetings to the Communications Committee (BPAC members).
- Provide bicycle parking details for inclusion in Public Works Reference Guide and/or UDO (Development Review Committee).
- White paper on ATT encouragement activities (Ken).
- Determine if the GIS layers from the bicycle and pedestrian plans could be added to the city's on-line GIS system (Dale).
- Review progress in implementing the bicycle and pedestrian plans (Dale).

# BPAC Development Review Committee Meeting Notes

October 1, 2009 • 6:00p

## Old Business

- Request for UDO clarification on required bike parking (Warman)
  - No update
  
- UDO Amendments (Warman)
  - Joe has been unable to complete this milestone in the project in time for Dev Rev to review his draft language this month. He suggests that he join our meeting in November.
  
- Sidewalk closings/detours (Warman/McKeel)
  - DevRev has previously discussed sending a letter to the city about this. Jim Dunlop will draft a letter for group review and BPAC endorsement.

## New Business

- ATT Phase E - connection to Southpoint Mall (Clever/McKeel)

Dan recommended that the committee draft a letter to the mall encouraging them to make provisions for the upcoming bridge and provide bicycle and pedestrian accommodations. Jim noted that the mall needs a safe connection from the trail to the mall. Dale noted that the mall would benefit from additional bicycle parking. Jack added the mall should provide wayfinding signs for the bicycle parking where the trail connects to the mall.
  
- November meeting location - move to City Hall to meet with Joe Carley (Warman)

Jack to find a suitable location.
  
- D0900211 - Lakewood Middle School: DOST concerns about PIL sidewalk. (Berla/Clever)

DOST recommended a mulch trail. Dev Rev will recommend providing alternate sidewalk.

## Other Business

- Pavilion West: Dale described the scenario, DevRev sees nothing odd about it. Committee will recommend approval.
  
- 15-501 / Mt. Moriah: Discussion of the recent fatality and whether DevRev should take any specific actions. Committee agreed no actions are required specifically of DevRev at this time.
  
- Zoning: Westpoint at 751 - DevRev noted in initial comment that the Bicycle Plan calls for bike lanes. Developer responded that they will be providing wide outside lanes. DevRev will further recommend that the project will best suit the community by meeting the criteria specified in the adopted Bicycle Plan.

## BPAC Communications Committee Report

October 20, 2009

### 1. Proposed changes to the committee

Rename Outreach Committee for 2010, encompassing these functions

Website and blog maintenance (Merry)

Outreach to businesses and local government (Steve)

Education outreach to Durham neighborhoods, bike shops, schools, clubs (Ken)

Advocacy work: NCATA, Safe Routes to School (Ken)

### 2. Recent displays Sept/October

Centerfest as part of Durham Government Services

Good turnout, decent number of signups to listserv

TTA commuter event Oct 1

Not well attended, but we spent time with TTA staff for 2 hours

Several committed bike commuters, got some signups

Opportunity this weekend with ATT event Sun. Oct. 25

Can anyone from BPAC attend and staff a display table?

Ken will act as a ride leader

Ken and Merry participated in National Walk to School Day in Parkwood

### 3. Bike education and advocacy

Police dept. meeting will have to be reprised sometime soon, since our key contact Lt Chief Council, retired soon after our meeting with her!

In his efforts trying to get bike education classes established, Ken is waiting on word from REI and Bicycle Chain to host and promote classes. Other possible venues include Durham Parks & Rec, TTA.

Possible pilot project with Rogers-Herr Middle School, in concert with Safe Kids – Durham

Theresa Cromling with Safe Kids is an outstanding contact for us. She already has bikes and a trailer, plus helmets, and knows how to get grant money. We will continue to partner with her.



Greg Garneau <greg.garneau@gmail.com>

# Pedestrian Committee Report -- October 20, 2009

1 message

Greg Garneau <greg.garneau@gmail.com>

Mon, Oct 19, 2009 at 1:36 PM

To: "McKeel, Dale" <dale.mckeel@duke.edu>, Alan Pinsky <Alan.Pinsky@duke.edu>, Ben Clum <ben.clum@duke.edu>, Duwayne Taylor <duwayne.taylor@duke.edu>, Eric Landrum <ericanlandrum@gmail.com>, Jack Williams <jackwilliams@duke.edu>, James P. L. <jpl@duke.edu>, Ken Kaye <kenkaye@duke.edu>, Kate Frost <kate.frost@duke.edu>, Linda Smith <lsmith@duke.edu>, Matt <matthew.matt@duke.edu>, Paul <patrick.paul@duke.edu>, Peter <pete.peter@duke.edu>, Scott <scott.scott@duke.edu>, Steve <steve.steve@duke.edu>, Will <will.will@duke.edu>, and Tony <tony.tony@duke.edu>

Pedestrian Committee Report  
Durham Bicycle and Pedestrian Commission  
October 20, 2009

1. Pedestrian Plan Maps: The *Intersections Map Prioritized for Upgrade* will be completed in the near term. The *Bicycle Plan Map* and the *Pedestrian Crashes Map* will be completed in the same time frame. A web based/server based method for Dale McKeel's use in updating the maps will be completed by Thanksgiving, 2009.
2. Safe Routes to School: With Ken Kaye, Merry met with Theresa Cromling of Safe Kids to discuss the walk-to-school event at Parkwood, the bike/ped safety education work she does in the schools, Safe Routes to Schools and other potential opportunities for BPAC to collaborate with her. Ken & Merry both participated in the Parkwood event for National Walk to School day on October 7. We had volunteered to assist with some in-school pedestrian safety training in preparation for Halloween, but that training has been postponed to probably May. There are a number of activities Theresa offered to let us work with her on or that we brainstormed about (wellness event at Rogers Herr, May bike rodeos and related safety work, Safe Routes to School) but I won't go into detail here under the assumption that Ken is going to report on them as part of the outreach work he is leading for the Communications committee.
3. Increase participation in pedestrian issues/diversity of BPAC constituencies (BPAC goal from 2009 retreat): Greg plans to attend the organizational meeting of the Durham Orange Friends of Transit ([www.durhamorangefriendsoftransit.org](http://www.durhamorangefriendsoftransit.org)) on November 4, 2009 from 7:00 – 10:00 PM at the Fellowship Hall at the Eno River Unitarian Universalist Fellowship at 4907 Garrett Road in Durham. <http://www.eruuf.org/contact-us/directions-and-parking>
4. Police enforcement needs/wish list (BPAC goal from 2009 retreat for both bike and ped): no progress this month.

Bicycle and Pedestrian Advisory Commission  
Bicycle Plan Implementation Committee Minutes  
Wednesday, October 14, 2009, 6:30–8:00pm., Sunset Grille

Facilitator/Note taker: Scott Carter

Attendees: Scott Carter, Dale McKeel, Dan Clever, Carl Sundstrom

The meeting was called to order at 6:40pm by Scott.

Agenda Topics:

1. Speed limit needed for ATT?

Discussion:

- The committee discussed some signage options to address speed concerns on the ATT. The current rules sign was reviewed, plus some “pass with care” type signs were looked at. We agreed that a sign with the “pass with care” message should be used. Dale got an estimate that these would cost about \$50 each. We discussed the rules that should be applied to the ATT, possibly different from the current sign, but no firm list was agreed upon. We still agree that DPR should pursue ratification of whatever rules are selected as city ordinances. Any further recommendations will be made to Rosetta Radtke at DPR.

2. Durham Bike map

Discussion:

- Dale said Greenways is still planning a review of the Durham map with a small focus group of reviewers from Durham groups including BPAC, DOST, Bicycle Chain, and the Bike Co-op. Still no clear on when the full Triangle map will be posted to the web. – The contract with Greenways for \$11K is being reviewed by city legal. Greenways will provide border content. The map printing will be bid to 3 bidders.

Follow-up items:

- Committee will participate in review cycle for Durham map when ready.
- Dale continue to work with purchasing and legal to get approval of Greenways contract
- Dale continue to work on RFQ for printers

3. Economic Stimulus Money project list

Discussion:

- Durham stimulus list projects include resurfacing of much of ATT, Riddle Rd spur, Murray St trail, 3<sup>rd</sup> Fork Creek Trl., Renaissance Pkwy crossing, and more bike racks. About \$2.6M of total \$4.5M on sidewalks. All projects were approved by DOT to send out for bids on 10/1, contract need to be signed by 12/31/09. Implementation in 2010. Funding for Garrett Rd sidewalk between Jordan and Swarthmore (\$450k) was reallocated to new projects below.
- NCDOT initial stimulus list for resurfacing.
  - o Old Oxford Hwy. Not much BPAC value.
  - o N Duke St from Horton to I-85. DOT still agrees to WOL on this project.
- 2<sup>nd</sup> DOT resurfacing list is now published for construction in 2010. Need contract by end of year to keep stimulus funding. Of the City list to DOT for 6 roads, including Main St, W CH Rd, University Dr from dntn to Academy, Mangum near City Hall, selected were W CH Rd and University Drive, which will cost about \$1M. Asking for road diet / bike lanes on W CH and bike lanes on University. Main St was not selected with the excuse of the bridge replacement in 2010.

Follow-up items:

4. Road projects

Discussion:

- Washington Street. Working on bike lanes per bike plan. Still need to have mtg w neighbors to notify of changes and address concerns such as parking. Phil L driving, not scheduled yet. This street is now in plan for sidewalks on west side next yr from stimulus list, and bike lane addition would be after that.

- Anderson St. Neckdowns removed. Expect repaving in mid-Nov.
- Main St. Did not make 2<sup>nd</sup> DOT stimulus funding list for repaving. Bridge will go for bids in Nov09 with construction in 2010. Repaving target will be 2011.
- W CH Road. covered in stimulus list. Still need Phil L to send traffic analysis, now very important to get DOT this info since it will be repaved. Also includes Kent from W CH to Morehead.
- Funded road/bicycle projects:
  - o STP-DA (Surface Transportation Program – Direct Allocation) funding from feds has now been withdrawn! NC lost \$250M of funding, and Durham MPO will lose \$7M of its \$8M. A number of “funded” projects such as C-F, Morreene, Hillandale, Cornwallis will have their funding revoked.
  - o Fayetteville Street road diet/bridge/ Safe Routes to School sidewalk. From Cornwallis to Cecil. Funding covers sidewalk, rework culvert, and restriping. Muni agreement was approved by City Council on 9/8. – No change.
  - o Morreene Rd. Municipal agreement under review. Still need approval from City Council. Funding lost.
  - o Carpenter-Fletcher Road, Hillandale Rd. Cornwallis Rd. Cost estimates, municipal agreements and functional design are underway. Had been gated by project managers. Funding lost.
- Briggs, Stadium restriping to add bike lanes. Briggs was resurfaced this month so should be able to striped bike lanes soon.
- Old Durham-Chapel Hill Road bike/ped project. Design started on 9/4/08. 25% plan done, Expecting 2 years to acquire right of way, target construction in 2011-12. New target for public meeting is early 2010.
- Streetscape projects. No update.

Follow-up items: Continue to track.

## 5. Trail bike projects

Discussion:

- ATT Phase F. Chatham County trail work (4.5mi), started 9/8/08. Both bridges and nearly all paving is done. Grand opening next spring. Still debating dual surface from N Hopson Rd to Dur-Chat Co line or Scott King Rd. Bids asking for quotes with 1 and 2 surfaces.
- ATT Phase E bridge. Site plan first round of comments received. May create updated draft or may go straight to DRB for approval. Lee M says state approvals going well so far. Working on MTC buffer and tree inventory. Still target to go to bid by end of year.
- 3<sup>rd</sup> Fork Creek. Status from Danny King. Phase 1: CMAR (Skanska) selected construction contractor. Construction expected to start in Oct09 with completion target Oct2010. Phase 2: Design approved to solicit bids as of 10/1. Begin construction starting spring 2010.
- NC 147 pedestrian bridge and connect to Rocky Crk Trl. Both abutments done. Target May2010 or earlier for completion.

Follow-up items: Continue to track.

## 6. Other Topics

- Old bus station. Convert to a bike station. Or Bike co-op now discussing with TTA on bldg on Duke St for a bike station. – No update.
- Downtown loop – convert back to 2-way traffic, 3 lanes w center turn lane. Public mtg held on 10/15. Consultant confirmed that design will support traffic requirements. Several comments reiterating bike and ped requirements. Another review in 1Q2010.
- NC 54 Corridor and NC 54 / I-40 interchange. Public meeting to solicit input on Nov 18.

## 7. Bike Plan Digest

Discussion: Want to have performance metrics versus implementation plan. No progress.

Adjourned around 8:00pm. Next meeting is Nov 11 (2<sup>nd</sup> Wednesday of month) at Sunset Grill at Sutton Station at 6:30pm.