



Bicycle & Pedestrian Advisory Commission

MINUTES

September 15, 2009 ■ 7:00 PM
Committee Room
Second Floor, City Hall

Members Present: Toby Berla, Dan Clever, Alan Dippy, Jim Dunlop, Greg Garneau, Ken Kaye, Merry Rabb, Steve Saltzman, Linda Smith, Jack Warman.

Members Absent: Excused: Scott Carter, Lars Trost.

Staff Present: Dale McKeel

Guests Present: Mike Woodard, Bike Unit Officers Erin Espinola and Christina Dale-Gunther

1. Call to Order. Alan Dippy called the meeting to order at 7:00 pm.
2. Meeting Minutes. Jim made a correction to August 15, 2009 BPAC meeting minutes. The minutes as amended were approved unanimously, following a motion by Jim and second by Jack.
3. Adjustments to the Agenda. None.
4. Introductions. None.
5. Public Comment. There were no public comments.
6. Development Committee Report. Jack reported that the committee has met twice this month. Jack reviewed the minutes / notes from the first meeting on September 3 (attached).

Jack reported that the committee met with Lisa Miller (Planning Department) on September 14 to discuss the proposed changes to downtown development rules, particularly those for bicycle parking. The language regarding pedestrian-oriented uses on ground floors has been removed. There is another public meeting on the new rules scheduled for October 8.

7. Bike Plan Implementation Committee Report. Dan indicated that the committee met on September 9 and that Scott had prepared minutes of the meeting (attached). He said the committee recommends that rules for use of the American Tobacco Trail be adopted, but that a speed limit is not recommended. In response to a question, the Bike Unit officers in attendance said they do not do enforcement on the ATT and suggested contact Sgt Hollen, head of the Bike Unit, for more information. The officers also said that if there is a crash on the ATT, the Bike Unit officer would not necessarily be called, but the closest officer on patrol would respond as needed. BPAC members suggested that there is a need for education

and that there could be a role for trail ambassadors. Dan suggested letting Rosetta Radke in Parks and Recreation know that BPAC is not supportive of a speed limit but is still working on other recommendations.

8. Pedestrian Plan Implementation Committee Report. Greg provided a report of the committee's activities (see attached minutes).
9. Communications Committee. The committee did not meet. Ken reported on several items, as follows:
 - The new BPAC flyer was distributed. Alan was thanked for his work.
 - Ken has contacted Theresa Cromling, Durham County Coordinator for Safe Kids, about volunteering at future events, including walk to school day at Parkwood Elementary.
 - Committee members will meet with Deputy Chief B.J. Council of the Durham Police Department on September 24 to discuss bicycle education and enforcement. (The bike unit officers in attendance suggested that BPAC speak to her about the ATT speed limit.)
 - Bike safety rodeo at NC School of Science and Math (September 19 – conflicts with Centerfest).
 - Farmer's Market – Alan and Merry set up a table in early September and committee hopes to do once a month.
 - Habitat Halloween Ride – contacting Roxanne Little about setting up a table.
 - LCI Training sponsored by League of American Bicyclists, attended by Dale and Ken. Hope to use training to educate more cyclists in Durham.
10. American Tobacco Trail. The Phase E (Durham) site plan has been reviewed by BPAC and comments submitted. Other comments from Planning and Transportation were more substantial. There was a question/request about using driveway ramps rather than pedestrian-style wheelchair ramps at intersections.

Phase F (Chatham County) should be completed soon with a grand opening in October.

11. Anderson Street. Dale reported that resurfacing/restriping is scheduled for late September or October.
12. Interlocal Agreement. Dan began the discussion by stating that the Transportation staff and the City Manager's Office have voiced concerns about increasing the size of the commission from 15 to 25 members. Mike Woodard stated that BPAC may want to look at the Environmental Affairs Board's definition of a quorum. Dan said he felt having liaisons from the elected boards and from Duke and NCCU was most important, and asked other commissioners for their thoughts. It was noted that even if more citizens are not appointed to the Commission, the BPAC committees can recruit new members to participate on the committees. Jim made the following motion: "BPAC supports the Interlocal agreement as drafted and authorizes Dan to meet with staff from the Public Works Department and City Manager's Office. If adjustments need to be made, BPAC supports reducing the proposed number of members from 25 to 19 by dropping the 6 at-large members but retaining the 2 liaisons from the City Council and BOCC, and the 2 liaisons from Duke and NCCU." Dan seconded, and the resolution passed unanimously. It was noted that the motion passed by greater than 2/3 majority.

13. Economic Stimulus Program. Dale stated that all projects, with the exception of the Garrett Road sidewalk project, met the September 1 deadline to complete several tasks, and are still moving forward.
14. Bike Friendly Business Update. No update.
15. Letter – Bike-Ped Amenities for School Sites. This item is to be carried over to the October meeting. Jim suggested that the two primary issues to be addressed are (1) guidance on school siting, (2) guidance on bike-ped amenities prior to the submittal of site plans.
16. Status of Appointments. Dale reported that the County Commissioners have made an appointment and the City Council should be making an appointment in October.

Meeting adjourned at 8:37 pm.

Next meeting: October 20, 2009, at 7 pm.

Minutes respectfully submitted by Dale McKeel.

Action items:

- Interested members are to follow-up with Theresa Cromling, 323-5073, Theresa.cromling@duke.edu, to volunteer for Safe Kids events and coordinated BPAC activities with her organization.
- Address proposed form based zoning for downtown Durham (Development Review Committee).
- Follow-up with Mary Meletiou (ITRE) and Greenways on the status of a bike map (Bicycle Plan Implementation Committee).
- Send a letter to NCDOT and the City of Durham to support the use of ARRA funding to repave Mains St. and W. Chapel Hill St. the two streets. (Bicycle Plan Implementation Committee).
- Request data from City (Phil Loziuk) for Main St. and W. Chapel Hill Street to build a case for road diet striping. (Dan Clever)
- Send ideas for future speakers at BPAC meetings to the Communications Committee (BPAC members).
- Provide bicycle parking details for inclusion in Public Works Reference Guide and/or UDO (Development Review Committee).
- White paper on ATT encouragement activities (Ken).
- Determine if the GIS layers from the bicycle and pedestrian plans could be added to the city's on-line GIS system (Dale).
- Review progress in implementing the bicycle and pedestrian plans (Dale).

BPAC Development Review Committee Meeting Minutes/ Notes

September 3, 2009 • 6:00p
Starbucks, NC 55 Durham, NC

Members Present: Warman, Clever, Dunlop

Staff Present: None

Regrets: Berla, McKeel, Smith, Trost

Guests/Members of Public: None

Discussion Items

1. Old Business

- UDO clarification on required bike parking: The committee has not yet received this from Steve Medlin.

- UDO Amendments (Joe Carley): No update.

- Alphin: Reviewed our previous discussions.

2. New Business

- DevRev rep needed for Sept 18 DRB.

- ATT Phase E Site Plan (Dan) - The committee reviewed the ATT Phase E Site Plan and noted comments.

- Arringdon Site Plan (Dan) - The committee reviewed the Arringdon Site Plan and noted comments.

Bicycle and Pedestrian Advisory Commission
Bicycle Plan Implementation Committee Minutes
Wednesday, September 9, 2009, 6:30–8:00pm., Sunset Grille

Facilitator/Note taker: Scott Carter

Attendees: Scott Carter, Heidi Carter, Dale McKeel,

The meeting was called to order at 6:50pm by Scott.

Agenda Topics:

1. Speed limit needed for ATT?

Discussion:

- The committee continued to discuss the options to address speed concerns on the ATT. Dan provided some additional info from Cary but was not able to get an answer on effectiveness of their speed limits. The committee agreed that some type of signage should be installed that indicates that bikes must yield to pedestrians and slower vehicles, as well as other regulations. Suggested to use signs from other communities as a starting point. However, the committee does not support speed a limit on the ATT. Also, that DPR should pursue ratification of these rules as city ordinances. The committee will submit this as a motion to BPAC at the next meeting. Recommendations should be made to Rosetta Radtke at DPR.

2. Durham Bike map

Discussion:

- Dale met with Greenways. They were hoping to have the full Triangle map done by the end of August. In final review. Not clear the target date to post on the web. – For the Durham map, the revised contract with Greenways for \$11K is being reviewed by purchasing. Greenways is suggesting to have a small focus group of reviewers from Durham groups including BPAC, DOST, Bicycle Chain, and the Bike Co-op. Greenways will provide border content. The map printing will be bid to 3 bidders.

Follow-up items:

- Track review cycle and participate if possible.
- Dale work with purchasing to get approval of Greenways contract
- Dale continue to work on RFQ for printers

3. Economic Stimulus Money project list

Discussion:

- Durham stimulus list projects include resurfacing of much of ATT, Riddle Rd spur, Murray St trail, 3rd Fork Creek Trl., Renaissance Pkwy crossing, and more bike racks. About \$2.6M of total \$4.5M on sidewalks. Key milestone for these projects was to send final design to DOT by 9/1 for approval, send out for bids on 10/1, contract awarded by 12/31/09. Implementation in 2010. All projects except Garrett Rd sidewalk between Jordan and Swarthmore (\$450k) were submitted by 9/1. Hope to reallocate this project's funding
- NCDOT stimulus list for resurfacing. First projects underway this summer not much BPAC value. Includes Duke St and Old Oxford Hwy.
 - o N Duke St from Horton to I-85. After initially not agreeing, DOT finally agreed to WOL on this project. Yea!
 - o 2nd DOT resurfacing list being compiled now to be approved late summer for construction in 2010. Need contract by end of year to keep stimulus funding. City has submitted list to DOT for 6 roads, including Main St, W CH Rd, University Dr from dntn to Academy which could be a bike lane restripe possibility, Mangum near City Hall.

Follow-up items:

- Send reminder to Phil L to submit traffic analysis to DOT. Dale, Dan.
- Draft a letter to DOT from BPAC to request support for these projects with emphasis on Main and W CH Rd.

4. Road projects

Discussion:

- Washington Street. Working on bike lanes per bike plan. Plan to have mtg this fall w neighbors to notify of changes and address concerns such as parking. Phil L driving, not scheduled yet. – No change.
- Anderson St. Neckdowns removed. Expect repaving in September.
- Main St. covered in stimulus list.
- W CH Road. covered in stimulus list.
- Funded road/bicycle projects:
 - o Fayetteville Street road diet/bridge/ Safe Routes to School sidewalk. From Cornwallis to Cecil. Muni agreement was approved by City Council on 9/8. Funding covers sidewalk, rework culvert, and restriping.
 - o Morreene Rd. Municipal agreement under review. Still need approval from City Council.
 - o Carpenter-Fletcher Road, Hillandale Rd. Cornwallis Rd. Cost estimates, municipal agreements and functional design are underway. These need project managers. These are all in line behind the stimulus projects due to limited resources. No change.
- Briggs, Stadium restriping to add bike lanes. Briggs is being resurfaced this month so should be restriped w bike lanes. Not sure if this is done yet.
- Old Durham-Chapel Hill Road bike/ped project. Design started on 9/4/08. Dale reviewed 25% plan and suggested reducing from 5 to 4 foot bike lanes plus curb and gutter to reduce ROW required. Expecting 2 years to acquire right of way, target construction in 2011-12, hoping this can be improved. Still have target for public meeting in fall.
- Streetscape projects. No update.

Follow-up items: Continue to track.

5. Trail bike projects

Discussion:

- ATT Phase F. Chatham County trail work (4.5mi), started 9/8/08. Both bridges now done. Target completion Aug09. Grand opening in Oct. Still debating dual surface from N Hopson Rd to Dur-Chat Co line or Scott King Rd. May not have enough money to pay for this. Bids asking for quotes with 1 and 2 surfaces.
- ATT Phase E bridge. Site plan design done. BPAC and other depts have now submitted first round of comments. May create updated draft or may go straight to DRB for approval. Lee M says state approvals going well so far. Target to go to bid by end of year.
- 3rd Fork Creek. Status from Danny King. Phase 1: Flood plain and insurance issues were resolved. CMAR (Skanska) is advertising for bids. Construction expected to start in Oct09 with completion target Oct2010. Phase 2: Design approved and going to NCDOT. Expect approval to solicit bids starting 10/1. Begin construction starting spring 2010.
- NC 147 pedestrian bridge and connect to Rocky Crk Trl. Both abutments done. Target May2010 or earlier for completion.

Follow-up items: Continue to track.

6. Other Topics

- Old bus station. Convert to a bike station. Jazmin offering to help with grant writing. Bike co-op supporting. – Bike co-op now discussing with TTA on bldg on Duke St for a bike station.
- Downtown loop – convert back to 2-way traffic, 3 lanes w center turn lane. Public mtg on this coming soon. No reply yet to the BPAC letter sent to Ed V and Mark A with reminder that bike plan covers this. No news.

6. Bike Plan Digest

Discussion: Want to have performance metrics versus implementation plan. No progress.

Adjourned around 8:00pm. Next meeting is Oct 8 (2nd Wednesday of month) at Sunset Grill at Sutton Station at 6:30pm.

Bicycle and Pedestrian Advisory Commission

Pedestrian Plan Implementation Committee Minutes

September 2009 (No in-person meeting this month)

Agenda Topics:

1. Pedestrian Plan Progress Report and Plan Map: The on line/interactive Durham Walks! Pedestrian Plan map can be viewed from the BPAC web site via Google Maps or Google Earth.

2. Pedestrian Bridge over 147: The new bridge construction continued. No BPAC-related activity this month.

3. Duke-related issues:

- Maxwell/Sumter Street closure: City Council approved closure – Duke indicated there would be 24/7 access - their current site plan shows the streets ungated after closure (technically this is not a guarantee of continued access). HS article:

(http://heraldsun.net/pages/full_story/push?article-city+grants+Duke+request%20&id=3545409-City+grants+Duke+request&instance=homesecondleft)

4. Safe Routes to School: no progress this month. Ken Kaye is coordinating discussions with Theresa Cromling of the Safe Kids program about helping with her Parkwood walk to school event and other related safety programs which we would like to assist with.