



# Bicycle & Pedestrian Advisory Commission

## MINUTES

April 21, 2009 ■ 7:00 PM  
Committee Room  
Second Floor, City Hall

**Members Present:** Toby Berla, Scott Carter, Dan Clever, Alan Dippy, Ken Kaye, Steve Saltzman, Lars Trost, Jack Warman.

**Members Absent:** Excused: Jim Dunlop, Greg Garneau, Merry Rabb, Linda Smith,

**Staff Present:** Dale McKeel

**Guests Present:** Kim Anglin, Recreation Advisory Commission; Mark Hough and John Pearce, Duke University.

**Public Present:** None

1. Call to Order. Alan Dippy called the meeting to order at 7:00 pm.
2. Meeting Minutes. The minutes from the March 17, 2009 BPAC meeting were not available.
3. Introductions. BPAC members and others in attendance introduced themselves.
4. Adjustments to the Agenda. It was agreed to move the discussion on the Duke Central Campus before Committee Reports, and to add an item on DRB meetings to New Business.
5. Announcements. None.
6. Public Comments. Kim Anglin, chair of the Recreation Advisory Commission (RAC), stated that no one on the RAC has volunteered to attend BPAC meetings (the Interlocal Agreement states that a representative from the RAC is a BPAC member). Mr. Anglin stated that he is willing to attend BPAC meetings when there is an agenda item that RAC has a particular interest in. He also invited BPAC to send a representative to attend RAC meetings when agenda items warrant. He said the RAC meets the 2nd Wednesday at 7:30 am at the Durham Parks and Recreation Department.
7. Discussion of Bicycle and Pedestrian Issues in Duke Central Campus Planning. John Pearce introduced himself and said the Duke University campus is now over 200 acres in size. As University Architect, he deals with bicycle and pedestrian issues on a daily basis. He said that there are pedestrian concerns at the edges of the campus. Over the past five years, Duke has developed more of a bike culture, and the University is doing more to promote cycling. He pointed out Duke University Road-Anderson Street as a dangerous intersection. He said there is a student organization called Duke Bikes, which is primarily made up of undergrads now, but previously had more grad students. He said one of the biggest problems is bicycle and pedestrian connections to the residential areas north of campus along LaSalle, Campus

Walk, and Morreene. He said most bike racks are placed on campus by request. The University is trying to include covered bicycle storage in dorms. He mentioned Duke Bikes as a big success, a three-day bike checkout program that is now in its third year. In consideration of the parking report, he said that Duke has been working hard to make the campus more bikeable and to provide bicycle parking. Steve Saltzman stated that better training is needed for drivers of Duke's transit buses, that he has had some bad experiences as a cyclist on streets near campus. Mr. Pearce stated that this problem stems from the drivers being North Carolinians. Jack Warman stated that the problem is solvable with education.

Mark Hough provided a presentation on the Central Campus. He said the campus has been worked on for 10 years – earlier plans were focused on Erwin Road but now the focus has been reoriented. He said the new campus will be 50 percent housing and 50- percent academic buildings. He noted that Campus Drive is an important connection between Duke's east and west campuses. John Pearce stated that they are working on connections from the Central Campus to Swift Avenue. Toby Berla discussed BPAC's support for maintaining bike and pedestrian connections on Maxwell Street. John Pearce said the plan for Anderson Street is to have bicycle lanes, wide sidewalks, and underground utility lines. He said there are issues regarding the use of Duke Gardens as a bicycle and pedestrian passageway for students.

John Pearce said the City and University have not completed the conversation about where new sidewalks can be built. He said that he would prefer to build sidewalks on more urban parts of the campus. He said there are conflicts with trees and roots in many parts of campus. Dan Clever said that BPAC would like to have a representative from Duke participate in BPAC.

8. Development Committee Report. Jack noted that Toby has joined the committee and discussed the notes from the committee's April 2 meeting (attached).
9. Bike Plan Implementation Committee Report. Scott reported on the committee's last meeting. Items discussed included the status of the bike map, stimulus projects, Washington Street, Old Durham-Chapel Hill Road, trail projects, and bike routes and signage. Scott reported on the bicycle map review session on March 19 attended by several BPAC members. He also reported that Dan had presented the BPAC endorsed list of stimulus projects to the DCHC MPO Transportation Advisory Commission.
10. Pedestrian Plan Implementation Committee Report. Greg reported that the BPAC resolution on the Maxwell-Sumter closing was read into the record at the City Council public hearing. He said the committee is working on a progress report for the pedestrian plan. He thanked Jack for providing the committee information on pedestrian safety and guidelines.
11. Communications Committee. Ken discussed three activities that the committee has been working on – Earth Day, including valet parking, Bike to Work Week, and the updates to the website.
12. American Tobacco Trail. Dan discussed the status of ATT Phase E.

13. Earth Day. Steve reported on his work coordinating valet parking with assistance from interested BPAC members and other volunteers.
14. Development Review Board Meetings. Jack said that cheat sheets are being developed for each DRB meeting so that it will be easier for anyone BPAC member to attend. The sheet will discuss any outstanding issues or comments on the cases to be discussed at the meeting.
15. Other Business. None.

Meeting adjourned at 8:58 p.m. Next meeting: May 19, 2009, at 7 pm.

Minutes respectfully submitted by Dale McKeel.

**Action items:**

- Send ideas for future speakers at BPAC meetings to the Communications Committee (BPAC members).
- Provide bicycle parking details for inclusion in Public Works Reference Guide and/or UDO (Development Review Committee).
- Complete work on BPAC brochure (Communications Committee).
- White paper on ATT encouragement activities (Ken).
- Determine if the GIS layers from the bicycle and pedestrian plans could be added to the city's on-line GIS system (Dale).
- Review progress in implementing the bicycle and pedestrian plans (Dale).

## BPAC Development Review Committee Meeting

April 2, 2009 • 6:00p

Starbucks

4834 NC 55, Durham, NC

**Present:** Warman, Clever, Dunlap, Smith, Trost, Berla

**Regrets:** Dunlop

**Staff Present:** none

**Guests Present:** none

**Public Present:** none

1. **New Member:** The Development Review Committee was happy to welcome Toby Berla to his first meeting.
2. **Annual Report to JCCPC:** Dan spoke about BPAC's presentation to the JCCPC.
3. **Active cases:** Discussion of what the UDO does and does not say about connecting to adjacent neighborhoods.
4. **Old Business - UDO Recommendations:** Use-based Bicycle Parking Requirements - Jack provided the status of the request for professional input on use-based bicycle parking requirements.
5. **Old Business - DRB Schedule:** Jack noted that there are a number of slots still available.
6. **New Business - Public Works Reference Guide:** Dan said that Diane Catotti mentioned this at the JCCPC meeting and asked when the Commission would have its recommendations finalized. Jack discussed the original goal of adding this to the DevRev goals - to document the expectations for bicycle parking areas and try to identify other items that, if more thoroughly documented, could assist developers in creating their site plans. Will follow up with Dale.
7. **New Business - Maxwell & Sumter:** The DevRev committee won't have any specific actions on this unless another site plan comes before us. Lars will be attending the upcoming City Council meeting at which this will be discussed.
8. **New Business - UDO Recommendations:** New Bicycle Parking Area Proposal - Discussion of the new bicycle parking area dimensions being recommended by the Planning Department. Planning was recommending 42" between racks. Dale spoke with Lisa Miller in planning and, in casual conversation, they agreed 36" is better than the currently-required 30".

9. **Other Business - UDO Bike Lane/WOL Requirements:** Dan discussed proposing that the language in the UDO be changed from specifying either striped bike lanes or 14' wide outside lane to also specifying an outside lane that facilitates a future minimum 4' wide bike lane, where recommended in the bike plan.
10. **Zoning Review:** Wilson Property - The Committee reviewed the plans and agreed that the UDO requirements will provide appropriate support for pedestrians and bicyclists around this property. The Committee has no comments to offer on this project
11. **Zoning review:** O'Reilly Auto Parts #3 - The Committee reviewed the plans and believe the community will be better served by this rezoning were the project to include pedestrian facilities west of the railroad tracks that border this project.