



# Bicycle & Pedestrian Advisory Commission

## M I N U T E S

February 17, 2009 ■ 7:00 PM  
Committee Room  
Second Floor, City Hall

**Members Present:** Toby Berla, Scott Carter, Dan Clever, Diane Daniel, Alan Dippy, Greg Garneau, Ken Kaye, Merry Rabb, Steve Saltzman, Linda Smith, Jack Warman

**Members Absent:** Excused: Jim Dunlop, Lars Trost. Unexcused: Henri Gavin

**Staff Present:** Dale McKeel

**Guests Present:** None

**Public Present:** None

1. Call to Order. Alan Dippy called the meeting to order at 7:04 pm.
2. Meeting Minutes. Dale noted that the 2009 Retreat minutes are not available.
3. Introductions. BPAC members and others in attendance introduced themselves.
4. Adjustments to the Agenda. Diane reported that Alison Carpenter is sick and the report on the NC Transportation Alliance will be presented at a later meeting.
5. Announcements. None.
6. Public Comments. None.
7. Development Committee Report. Jack distributed a letter prepared by the committee to the Planning Director requesting information on rational nexus and how it is being applied to sidewalk requirements during site plan review. On a motion Jack and second by Greg, the Commission unanimously authorized sending the letter.
8. Bike Plan Implementation Committee Report. Scott reported on the committee's last meeting and discussion of the bike map and BPAC goals. Scott reported that the Third Fork Creek trail has a new project manager. The Commission asked Dale if the GIS layers from the bicycle and pedestrian plans could be added to the city's on-line GIS system.
9. Pedestrian Plan Implementation Committee Report. Greg reported that the committee has not met since the retreat, so there is nothing new to report.

10. Communications Committee. Ken reported that the committee has ranked its 2009 goals as either 1 (must do) and 2 (would be nice to do). The committee discussed its 2009 goals and noted several specific activities planned under each goal. For instance, future speakers included John Pearce in April and Theresa Cromling in late summer.
11. Neighborhood Streetscape Projects. Dale stated that he and City Traffic Engineer Phil Loziuk had provided comments on the streetscape projects, including locations for crosswalks and opportunities for bike lanes and other bike facilities (including sharrows and bicycle parking). Greg and Merry volunteered to look at the plans and review the City's comments, and provide any additional comments on the streetscape projects.
12. American Tobacco Trail. Dan discussed the status of ATT Phase E and the request from DOST for consideration of equestrians between the county line and Scott King or Massey Chapel Road.
13. Earth Day. Dale reported that Juliet Jensen from the Parks and Rec Department could not attend the meeting, but they would like to promote bicycling as part of the Earth Day event. Steve said he would help coordinate valet parking with assistance from interested BPAC members and other volunteers.
14. Annual Report. Dale discussed the schedule for presenting the annual report to the Joint City County Planning Committee, city council, and county commissioners. Mike Woodard spoke to the Commission and stated that the Commission should hold the city staff and council accountable for implementing the bicycle and pedestrian plans. Dan and Alan agreed to work on the annual report and Dale said he would take the lead on reviewing progress in implementing the bicycle and pedestrian plans.
15. Other Announcements. Ken discussed his plans for an unofficial bike tour from Charlotte to Durham for three days in the spring.

Meeting adjourned at 8:54 p.m. Next meeting: March 17, 2009, at 7 pm.

Minutes respectfully submitted by Dale McKeel.

**Action items:**

- Send letter on ground floor retail for county parking deck (from August). (Dan)
- Present a "coast to coast" award to Judy Martell, former BPAC member and chair, in recognition of completing her goal to bicycle across the United States (from August). (Dale / Communications Committee).
- Check on status of interlocal agreement review with City Attorney's office (Dale)
- Determine dates that Anderson Street project will be bid and timeframe for neckdown removal, resurfacing, and striping (Dale).

- Send ideas for future speakers at BPAC meetings to the Communications Committee (BPAC members).
- Provide bicycle parking details for inclusion in Public Works Reference Guide and/or UDO (Development Review Committee).
- Create a template for BPAC comments on zoning cases (Development Review Committee).
- Complete work on BPAC brochure (Communications Committee).
- White paper on ATT encouragement activities (Ken).
- Send rational nexus letter (Alan/Dale).
- Determine if the GIS layers from the bicycle and pedestrian plans could be added to the city's on-line GIS system (Dale).
- Review progress in implementing the bicycle and pedestrian plans (Dale).
- Review and comment on streetscape conceptual plans (Merry/Greg).