



# Bicycle & Pedestrian Advisory Commission

## MINUTES

December 16, 2008 ■ 7:00 PM  
Committee Room  
Second Floor, City Hall

**Members Present:** Scott Carter, Dan Clever, Diane Daniel, Jim Dunlop, Greg Garneau, Henri Gavin, Ken Kaye, Merry Rabb, Steve Saltzman, Linda Smith, Lars Trost, Jack Warman

**Members Absent:** Excused absence: Alan Dippy

**Staff Present:** Dale McKeel

**Guests Present:** None

**Public Present:** None

1. Call to Order. Dan Clever called the meeting to order at 7:04 pm.
2. Meeting Minutes. On a motion by Scott and second by Greg, the October minutes were approved unanimously. On a motion by Jim and second by Merry, the November minutes were approved with one correction (list Steve as present).
3. Introductions. BPAC members and others in attendance introduced themselves.
4. Adjustments to the Agenda. None.
5. Announcements. None.
6. Public Comments. None.
7. Development Committee Report. Jack reported that at its last meeting, the committee discussed its review of zoning cases. The committee will invite Kimley-Horn to its next meeting to discuss the design of the American Tobacco Trail crossings that are part of the Fayetteville Road widening project.
8. Bike Plan Implementation Committee Report. Scott reported on the committee's last meeting. Work on the Durham bicycle map is moving along slowly. Scott reported that Dan has drafted a letter of top projects for 2009; Dan discussed the letter and on a motion by Greg and second by Steve the letter was unanimously approved. The committee also discussed the streetscape projects and the status of the Third Fork Creek trail construction. It was noted that Cary Printing might have an interest in printing the bicycle map.
9. Pedestrian Plan Implementation Committee Report. Greg discussed the proposed closing of Maxwell and Sumter streets. Lars discussed the work of neighborhood associations in regard

to the proposed street closings. Dan distributed a proposed resolution which the committee discussed. Ken suggested changes to the resolution. Dan suggested that a reference to the comprehensive plan be added. Greg moved that BPAC adopt the resolution with the suggested changes and Ken seconded. Jim stated he could not support the resolution, noting that the connection is not in the bike plan and that there are other parallel connections. On a vote of 10-2 the resolution was adopted, with Jim and Jack voting nay.

10. Communications Committee. Diane reported that an update on questions regarding the Broad-Guess intersection had been posted to the listserv, and that a response to the questions about University Drive needs to be posted. Alison Carpenter will speak at the January BPAC meeting on the NC Active Transportation Alliance. Diane is speaking to Duke about a speaker on the Central Campus redevelopment for a future meeting. The brochure is being worked on. Henri is looking for feedback on the redesign of the website.
11. Neighborhood Streetscape Projects. Dale stated that he had met with representatives from EG&G regarding bicycles and the streetscape projects. Dale and City Traffic Engineer Phil Loziuk will work with EG&G and look for opportunities for bike lanes and other bike facilities (including sharrows and bicycle parking) on the streetscape corridors. BPAC members suggested that Phil Loziuk or a rep from EG&G attend a future BPAC meeting.
12. American Tobacco Trail. Dan discussed the November DOST meeting where ATT Phase E was discussed. He said DOST was concerned about not being included in the design and expressed concerns about the trail surface, loss of tree canopy, and equestrian issues. Dan said there would be a follow-up meeting with City staff and NCDOT bike-ped staff to discuss these issues.
13. Anderson Street. Dale said the project is still scheduled for 2009. BPAC requested to know the date that project will be bid and timeframe for neckdown removal, resurfacing, and striping.
14. Retreat. There was a brief discussion of whether to hold a 2009 retreat. Jim said it is valuable to hold a retreat. There was consensus to hold a retreat and Dan will send some possible dates via e-mail.
15. 2009 Calendar. A draft calendar of meeting dates and other events for 2009 was reviewed. Dale stated that the Department of Parks and Rec would be sponsoring an Earth Day event on April 25 and that this could be added. Ken said he planning an unofficial bike tour from Charlotte to Durham for three days in April. BPAC accepted the calendar as presented with the addition of Earth Day.
16. Trail Maintenance. Dan discussed the need for trail maintenance, specifically maintenance and repairs to asphalt surfaces, and which city department(s) is responsible. He requested that Dale do additional research on this and said the BPAC may need to raise this issue with the City Council.
17. Nominating Committee Report and Elections. Scott reported that the Nominating Committee has met. Scott reported that Alan is willing to serve as Chair. On a motion by Scott and second by Lars, Alan was nominated for the position of Chair. There were no other nominations. On a motion by Jim and second by Jack, nominations were closed. Jim called

for a vote. Alan was unanimously elected Chair for a one-year term. BPAC members thanked Dan for his work as Chair over the past two years.

On a motion by Scott and second by Jim, Jack was nominated for the position of Vice-Chair. There were no other nominations. On a motion by Jim and second by Lars, nominations were closed. Jim called for a vote. Jack was unanimously elected Vice-Chair for a one-year term.

Meeting adjourned at 8:54 p.m. Next meeting: January 20, 2008, at 7 pm.

Minutes respectfully submitted by Dale McKeel.

**Action items:**

- Send letter on ground floor retail for county parking deck (from August). (Dan)
- Send letter of top priority projects for 2009 (Dan).
- Send resolution on Maxwell and Sumter street closing (Dan).
- Present a “coast to coast” award to Judy Martell, former BPAC member and chair, in recognition of completing her goal to bicycle across the United States (from August). (Dale / Communications Committee).
- Check on status of interlocal agreement review with City Attorney’s office (Dale)
- Determine dates that Anderson Street project will be bid and timeframe for neckdown removal, resurfacing, and striping (Dale).
- Determine which city department(s) is responsible for trail surface maintenance (Dale).
- Add Earth Day to the 2009 Calendar (Dale).
- Invite someone to speak on the Duke central campus plans at an upcoming BPAC meeting (Communications Committee).
- Send ideas for future speakers at BPAC meetings to the Communications Committee (BPAC members).
- Provide bicycle parking details for inclusion in Public Works Reference Guide and/or UDO (Development Review Committee).
- Create a template for BPAC comments on zoning cases (Development Review Committee).
- Complete work on BPAC brochure (Communications Committee).
- White paper on ATT encouragement activities (Ken).