



Bicycle & Pedestrian Advisory Commission

MINUTES

September 16, 2008 ■ 7:00 PM
Committee Room
Second Floor, City Hall

Members Present: Scott Carter, Dan Clever, Diane Daniel, Alan Dippy, Jim Dunlop, Greg Garneau, Henri Gavin, Ken Kaye, Merry Rabb, Lars Trost, Jack Warman

Members Absent: Excused absences: Bo Glenn, Linda Smith

Staff Present: Dale McKeel

Guests Present: Tobin Freid

Public Present: None

1. Call to Order. Dan Clever called the meeting to order at 7:00 pm.
2. Meeting Minutes. On a motion by Jim and second by Lars, the August 19 meeting minutes were unanimously approved.
3. Introductions. BPAC members and others in attendance introduced themselves.
4. Adjustments to the Agenda. None.
5. Announcements. None.
6. Public Comments. None.
7. Development Committee Report. Jack reported that the Committee will be meeting with Wesley Parham and Mark Ahrendsen of the Transportation Division staff in October. The Committee has questions about which site plans it is receiving for review and will be following up with Steve Medlin and Teri Danner of the Planning Department. The Committee also has questions about whether it is receiving all rezoning cases and will follow up with Planning Department staff.
8. Bike Plan Implementation Committee Report. Scott reported that the committee met with Brian Bergeler of Greenways Inc to review the Triangle region bicycle map that Greenways is working on for NCDOT. The Triangle map will be posted on the web and will not be available in printed form, but Durham is planning to use the data to produce a printed map. BPAC will want to review the coding scheme for the Durham portion of the map and ensure that all appropriate facilities are included.

The committee also reviewed the 2009 city resurfacing list. The resurfacing locations are very piecemeal and there may be limited restriping opportunities. Other project status includes the following: (1) Kimley-Horn has begun the design of the Old Durham-Chapel Hill Road project, (2) a meeting on the ATT bridge over I-40 is scheduled for September 17, (3) construction of the Third Fork Creek Trail is scheduled to begin in October.

Scott noted that a series of meetings on city streetscape projects will be taking place in September. Concern has been expressed that the streetscape projects will not include recommendations of the adopted bicycle and pedestrian plans. Dan will send an e-mail to Alan DeLisle of the City's Economic and Workforce Development Office requesting that the recommendations of the adopted bicycle and pedestrian plans be incorporated into the streetscape projects.

Scott stated that the committee wants to ensure that the Main Street bridge replacement (in front of Duke East Campus) with the resurfacing of that section of Main Street so that the road diet recommended by the bicycle plan can be implemented. Dan Clever shared a memo he had prepared. Jim recommended that the memo be put in a letter format. On a motion by Scott and second by Diane, the Commission unanimously authorized Dan Clever to send a letter to Wally Bowman, division engineer with NCDOT.

9. Pedestrian Plan Implementation Committee Report. Greg reported that the committee has worked on a map showing pedestrian connections to Duke University. Greg will send an e-mail to BPAC members requesting feedback on the map. The Commission thanked Greg for his work on the project.
10. Communications Committee. Diane reported that the committee met on September 11. The committee discussed improvements to the BPAC website and might want to do something similar to the new DOST website. Diane said there are now over 400 persons on the listserv and the listserv can be used to highlight content on the website. For instance, Henri will let the listserv know when BPAC minutes have been posted to the website.

Diane said the committee also discussed possible guest speakers at meetings. They would like to invite someone to speak on the Duke central campus plans at an upcoming meeting. Diane requested that anyone who has ideas for future speakers should contact the committee.

11. Sustainability Manager Update. Tobin Freid introduced herself to the Commission. She started work with the city and county in April. She stated that a sustainability manager for Durham has been envisioned for a long time. She stated that Durham was the first community in North Carolina to adopt a Green House Gas plan, in 1999, but no one was charged with its implementation. A new plan was adopted in 2006. The base year for the plan is 2005 and the target year is 2030. The local government reduction target is 50 percent and the community target is 30 percent. Tobin presented a presentation showing current emission levels and steps that need to be taken by government to get to the targets, focusing on buildings, water and wastewater, transportation fleet, lighting, and solid waste. Tobin discussed that community action included three areas: (1) energy, education, and outreach; (2) policies and incentives; and (3) state and federal actions.

Tobin then focused on transportation actions. Overall transportation is 38 percent of the green house gases in the Durham inventory. Actions recommended by the plan include

integrating non-motorized transportation into land use; funding for the bike and ped plans; schools, carpools, and transportation demand management, including public transportation; and actions to discourage parking. She said she is currently working with the planning department on UDO changes to promote environmental enhancement.

12. Input on 2035 Long-Range Transportation Plan. Dan reported that the Bicycle Plan implementation committee has reviewed the proposed on-road and off-road bicycle facilities maps for the 2035 long-range transportation plan. The committee will provide comments on the plan to Andy Henry in the Transportation Division.
13. Anderson Street. Dale reported that the Transportation Division is still working to identify a source of funding to implement the revisions to the Anderson Street neckdown traffic calming project. Diane stated that this contradicts Mark Ahrendsen's statement earlier that funding is not an issue. Diane stated that BPAC needs an answer on this by next month's meeting.
14. Letter to 21st Century Transportation Committee. Dan distributed a draft letter for review. On a motion by Diane and second by Jack, the BPAC unanimously approved sending the letter.
15. Centerfest 2008. Diane reported that the Centerfest booth will be fully staffed.
16. Update on Interlocal Agreement. Dale reported that the agreement is being reviewed by the city attorney's office.
17. BPAC Logo. Alan Dippy shared mock-ups of possible BPAC logos for review. BPAC members provided input on the logos and thanked Alan for his work. Alan will send sample logos via e-mail.
18. Other Business. BPAC members requested information on the schedule for the NC 147 pedestrian bridge.

Meeting adjourned at 8:58 p.m. on a motion by Jim and second by Diane. Next meeting: October 21, 2008, at 7 pm.

Minutes respectfully submitted by Dale McKeel.

Action items:

- Send letter on driveway standard (from August). (Jack)
- Send letter on ground floor retail for county parking deck (from August). (Dan)
- Present a "coast to coast" award to Judy Martell, former BPAC member and chair, in recognition of completing her goal to bicycle across the United States (from August). (Dale / Communications Committee).
- Check on status of interlocal agreement review with City Attorney's office (Dale)

- Send letter to 21st Century Transportation Committee (Dan/Dale)
- Follow-up with planning department on which site plans and rezoning cases BPAC is receiving (Jack / Dale)
- Send an e-mail to Alan DeLisle of the City's Economic and Workforce Development Office requesting that the recommendations of the adopted bicycle and pedestrian plans be incorporated into the streetscape projects (Dan).
- Send letter to Division Engineer Wally Bowman requesting that the Main Street bridge replacement (in front of Duke East Campus) be coordinated with the resurfacing of that section of Main Street so that the road diet recommended by the bicycle plan can be implemented (Dan).
- Provide feedback to Greg Garneau on the map showing pedestrian connections to Duke University (BPAC members).
- Invite someone to speak on the Duke central campus plans at an upcoming BPAC meeting (Communications Committee).
- Send ideas for future speakers at BPAC meetings to the Communications Committee (BPAC members).
- Send list of UDO changes recommended by BPAC based on recommendations of the adopted bicycle and pedestrian plans. (Dale)
- Check on funding status and schedule for Anderson Street changes. (Dale)
- Send sample logo designs to BPAC members via e-mail. (Alan)
- Check on status of NC 147 pedestrian bridge. (Dale)