



Bicycle & Pedestrian Advisory Commission

MINUTES

August 19, 2008 ■ 7:00 PM
Committee Room
Second Floor, City Hall

Members Present: Scott Carter, Dan Clever, Diane Daniel, , Jim Dunlop, Greg Garneau, Henri Gavin, Bo Glenn, Ken Kaye, Merry Rabb, Linda Smith, Lars Trost, Jack Warman

Members Absent: Excused absences: Alan Dippy

Staff Present: Dale McKeel

Guests Present: Andy Henry, Felix Nwoko

Public Present: Arno Greenleaf, Karen Greenleaf, Marge Nordstrom

1. Call to Order. Dan Clever called the meeting to order at 7:00 pm.
2. Meeting Minutes. On a motion by Jim and second by Scott, the June 17 meeting minutes were unanimously approved. On a motion by Jim and second by Henri, the July 15 minutes were unanimously approved.
3. Introductions. BPAC members and others in attendance introduced themselves.
4. Adjustments to the Agenda. The items on the 2035 Long Range Transportation Plan and Anderson Street were moved ahead of Committee Reports.
5. Announcements. None.
6. Public Comments. None.
7. Input on 2035 Long-Range Transportation Plan. Andy Henry of the Durham-Chapel Hill-Carrboro MPO staff provided a presentation on the plan. He stated that five alternatives are currently being reviewed and meetings are being held for public comment. Dale noted that on-road and off-road bicycle facilities and pedestrian facilities are part of the plan. Dale noted that the bicycle facilities from the Durham Comprehensive Bicycle Transportation Plan are included, and the plan also designates regional bicycle routes that BPAC should review. After discussion and comments, Dan referred the plan to the Bicycle Implementation Committee for review and comment.
8. Anderson Street. Diane reported that there was a meeting with the Anderson Street neighborhood, city staff, and several BPAC members, and there is general consensus to move forward with removing the neckdowns on one side of Anderson Street. The street will be

repaved and striped bike lanes will be added. BPAC members asked Dale to provide information on the timetable for doing the work.

9. Development Committee Report. Jack reported that there are several letters and actions that the committee will bring up under new business. Jack reported that at its last meeting the committee reviewed progress on its goals for the year.
10. Bike Plan Implementation Committee Report. Scott reported on the committee's August meeting. The committee discussed the status of the bike map, Phase 1 bicycle plan projects, the Old Durham-Chapel Hill Road project, the American Tobacco Trail, and the Third Fork Creek Trail. On the bike map, the committee is looking at the public input process used in Boston. The committee will review the 2009 city resurfacing list at its next meeting. Scott noted that there will be a series of meetings on city streetscape projects in September.
11. Pedestrian Plan Implementation Committee Report. Greg reported that the committee has completed the digest of the pedestrian plan on-line and has finished the goals/benchmarks to give feedback to the city council and the public. Greg also noted that Dale will be updating the pedestrian plan information on the city website. Greg also noted that there is networking among several groups on pedestrian issues in the Duke University area.
12. Communications Committee. Diane reported that work continues on a brochure.
13. Update on Interlocal Agreement. Dale reported that the agreement is being reviewed by the city attorney's office. Dan stated that the county attorney had objected to BPAC making appointments so this proposed language had been removed.
14. Update on Stamped Concrete Pavers in Downtown. Diane shared the e-mail response from Ed Venable of the Public Works Department regarding BPAC's concerns about the pavers. Diane will provide an update to the Durham bike-ped listserv.
15. Formulating a Policy on Implementing Traffic Calming Measures, Bike Lanes, and Sharrows. Dan discussed the need for a better policy to provide a framework for traffic calming on collector and arterial streets. Scott stated that developing such a policy might not be the role of BPAC. Diane suggested that BPAC state the need for such a policy and recommend that a policy be developed. Dan said that a letter could be written to the city council. Jim suggested that Dan contact city council members to see if there is support for developing a policy. Jim noted that the use of sharrows is governed by the MUTCD.
16. 21st Century Transportation Committee. Dan distributed a draft letter and said he is looking for comments. Diane said the letter should include a reference to recent bicycle crashes and deaths.
17. Centerfest. BPAC will share a booth with DOST for 2008. DOST is paying the fee this year, with the understanding that in 2009 BPAC would be responsible for the Centerfest registration fee. Jack moved that BPAC be authorized to spend up to \$200 on a booth for Centerfest 2009 and invite DOST to share the space. The motion was seconded by Ken and approved unanimously.

18. Letter on City Driveway Standard. Jack discussed a letter requesting the city adopt a new driveway standard that does not have a lip at the edge of the gutter. On a motion by Jack and second by Greg, the vote was unanimous to send the letter. Bo suggested that the reference to pinch flats be simplified.
19. Letter on Ground Floor Retail for County Parking Deck. Jack discussed the letter. On a motion by Jack and second by Bo, the vote was unanimous to send the letter. Bo asked whether there are national design standards or standards from other cities that could be referenced.
20. BPAC Representation at DRB Meetings. Jack made a motion to endorse all current BPAC members as well as all members of the Development Review Committee as eligible to represent BPAC at Development Review Meetings. On a second by Jim, the motion was approved unanimously.
21. Recognition for Judy Martell. Bo suggested that BPAC present a “coast to coast” award to Judy Martell (former BPAC member and chair) in recognition of completing her goal to bicycle across the United States.

Meeting adjourned at 9:05 p.m. Next meeting: September 16, 2008, at 7 pm.

Minutes respectfully submitted by Dale McKeel.