



Bicycle & Pedestrian Advisory Commission

MINUTES

January 15, 2008 ■ 7:00 PM
Committee Room
Second Floor, City Hall

Members Present: Scott Carter, Dan Clever, Alan Dippy, Diane Daniel, Greg Garneau, Henri Gavin, Tim Griffin, Ken Kaye, Pete Schubert, Linda Smith, Lars Trost, Jack Warman

Members Absent: Excused absences: Jim Dunlop, Bo Glenn

Staff Present: Dale McKeel

Guests Present: Anthony Marsh (Durham Police Department)

Public Present: Cliff Heindel, Judy Martell,

1. Call to Order – Dan Clever called the meeting to order at 7:03 pm.
2. Meeting Minutes – On a motion by Jack and second by Tim, the November minutes were approved unanimously. On a motion by Jack and second by Scott, the December minutes were approved unanimously.
3. Adjustments to the Agenda – None.
4. Announcements – Tim Griffin announced that he would need to step down after 5 years on the BPAC. BPAC members thanked Tim for his service and work as a BPAC member.
5. Public Comments – None.
6. Development Committee Report – Pete reported that the committee met on January 9. In addition to reviewing site plans, Pete stated that the committee is working on suggested changes to the UDO, setting up a repository for site plan comments in Google Docs, and preparing a bike parking detail for the Public Works Design manual. The committee will begin meeting at the Starbucks on NC 55, just south of NC 54, at 6 pm on the first Wednesday of the month. Pete noted that the DRB schedule has changed to the first and third Fridays of the month.
7. Bike Plan Implementation Committee Report – Scott reported that the committee met with Tasha Johnson, NCDOT District Engineer, and Joe Ng, NCDOT Durham County Maintenance Engineer, to discuss several issues, including the 2008 resurfacing list, coordinating resurfacing with the Main Street bridge replacement project (in front of Duke East Campus), and Morreene Road. The committee discussed how the resurfacing list is developed and that BPAC should provide suggestions for 2009 prior to November.

8. Pedestrian Plan Implementation Committee Report – Diane reported that the committee is working with Henri to get the digest of the pedestrian plan on-line. Diane reported that she has spoken with Dale and is working on an annual report on what is being done to implement the plan.
9. Communications Committee. Diane and Alan reported that the committee is meeting on January 21 to discuss improvements to the website, improving the presence of BPAC at events, developing a logo and postcard, planning for attendance at the Farmer's Market, and setting up biker's breakfasts. Ken stated that he is interested in joining the committee.
10. Anderson Street. Dale reported that the consultant will likely be ready to come back to BPAC at the February meeting.
11. 2008 Retreat. Dan discussed the proposed agenda for the 2008 BPAC retreat and several BPAC members had suggestions for the agenda. Alan volunteered to determine whether the Nasher is available.
12. East End Connector Project. Pete Schubert attended a public meeting on the project and proposed that BPAC send a comment letter. It was requested that a presentation on the project be made to BPAC at the February, March, or April meetings.
13. Elections. Jack moved that Dan Clever be elected chair. The motion was seconded by Scott and the vote in support was unanimous.

Scott moved that Diane be elected treasurer. The motion was seconded by Ken and the vote in support was unanimous.

No motions were made for the office of vice-chair. Dan stated that an election would be held at the February meeting.

14. Other Business. BPAC members discussed the Alston Avenue project and asked that Mark Ahrendsen be invited to the February meeting to discuss the status.

Dale announced that there will be a meeting of bicycle and pedestrian advisory boards from across the Triangle on February 12. He will send out more information.

Meeting adjourned at 8:58 p.m. Next meeting: February 19, 2008, at 7 pm.

Minutes respectfully submitted by Dale McKeel.

Follow-up Items:

- Send NCDOT Division 5 resurfacing guidelines to BPAC members (Dale).
- Send map and list of 2008 NCDOT resurfacing locations to BPAC members (Dale).
- Send East End Connector website link to BPAC members (Dale).
- Send link to Downtown Durham Plan update to BPAC members (Dale).
- Determine contact for Bike to Work Week and provide to Communications Committee (Dale).
- Schedule vice-chair election in February (Dan)