

Members Present: Phillip Barron, Scott Carter, Dan Clever, Diane Daniel, Alan Dippy, George Dubay, Henri Gavin, Tim Griffin, Pete Schubert, Jack Warman

Excused Absences: Jim Dunlop, Bo Glenn, Mary Malicki, Judy Martell

Staff: Dale McKeel

1. Call to Order – Dan Clever called the meeting to order at 7:10 pm.
2. Meeting Minutes – Dale stated that the May minutes have not been completed.
3. Adjustments to the Agenda – None.
4. Introductions – Members introduced themselves. Dan welcomed new members Jack Warman and Henri Gavin.
5. Announcements – Pete reported that he will not be able to attend the Development Review Board (DRB) meeting on July 6, as previously planned, and asked for a volunteer to attend.
6. Public Comments – None
7. Development Committee Report – Pete provided an overview of the DRB role in the development approval process and the BPAC seat on the DRB. In addition to development approval, he said the Development Committee would review state and city projects. He said the committee would like to invite other stakeholders and interested persons to serve on the committee. The committee will also review the list of UDO updates based on recommendations in the bike and ped plans, noting a recent DRB case that suggested a needed amendment. The committee will normally meet on the first Thursday of the month at Whole Foods; the next meeting is July 12. Dan suggested that all recruitment announcements for volunteers to serve on committee be coordinated by the Communications Committee.
8. Bike Plan Implementation Committee Report – Pete reported on the committee's first meeting, where goals and a recruitment piece were discussed. Diane suggested that the committee not have too broad a focus, and that each committee have goals for the year and issue progress reports. It was noted that the new BPAC members need to sign up for committees.
9. Pedestrian Plan Implementation Committee Report – Tim reported on the committee's first meeting. The committee identified several sources for additional members, including the ped plan stakeholders group, downtown focus group, senior center, and El Centro. They also

want to prepare a summary of the pedestrian plan for the website, an annual progress report (what has happened since plan adoption), and identify funding sources.

10. Communications Committee Report – Philip discussed the committee’s first meeting. The role of the committee should be to communicate the work of the BPAC and the other committees. The committee wants to draft a one-page flyer on BPAC for events that would include the name and the website. Phillip requested that each BPAC member have black and yellow law cards to pass out as needed. Phillips stated that the listserv and website are the best communication tools. The website needs to be updated and expanded, with links to the bike and ped plans and summary of the plans. It was suggested that the biker’s breakfast be scaled back to once a quarter rather than once a month and at a different venue. The committee will also look into getting a booth at the farmer’s market. The committee also discussed the status of the bike rack program, the need for a bike map, and a logo for BPAC.

Diane moved that minutes from committee meetings be attached to BPAC meeting minutes, Tim seconded, and the motion passed unanimously.

11. DOST Update. No report.

12. Bike Rack and Locker Program. Dale said that the funding for bike racks and lockers is spread over three years. The racks for the first year will be installed beginning in August. The installation of bike lockers will be delayed to work through a couple of issues, including the need to revise the site plan for the bus transfer center and to determine the preferred security / access technology. The second year of funding is primarily for bike racks at schools. For the third year of funding, the staff needs public input on needed rack locations and the bike rack request form will be reactivated on the website.

13. STAC Report. Tabled to the July meeting.

14. Bond Issue for Streets and Sidewalks. Dan discussed the proposed \$20 million bond referendum for streets and sidewalks. The BPAC is interested in how the bond funds can be used to further the goals of the bike and ped plans. Dan requested a copy of the road condition survey that is being prepared for the City.

15. Other Business.

- Diane provided a brief review of upcoming events, including Eno River Festival signups.
- Diane is seeking information on a bicycle crash in the Duke traffic circle.
- Phillip reported that the Durham Bike Co-op has received a \$4500 grant from the City and hopes to expand hours and find a space. Phillip will step down from BPAC if he is elected to the Co-op Board in order to help get the Co-op off the ground.
- Henri asked about funding for the West Ellerbe Creek Trail.

Meeting adjourned; 9:05 p.m. Next meeting: July 17, 2007, at 7 pm.

Minutes respectfully submitted by Dale McKeel.

Follow-up items:

- Obtain street condition survey (Dale)
- Bring law cards to next meeting (Dale)