

Members Present: Phillip Barron, Scott Carter, Dan Clever, Diane Daniel, Alan Dippy, George Dubay, Jim Dunlop, Bo Glenn, Tim Griffin, Judy Martell, Pete Schubert

Excused Absences: Mary Malicki

Staff: Mark Ahrendsen, Dale McKeel

1. Call to Order – Dan Clever called the meeting to order at 10:05 pm.
2. Review of BPAC duties and powers. BPAC members reviewed the BPAC bylaws and interlocal agreement.
3. Input from Transportation Department on BPAC focus for 2007. Mark Ahrendsen discussed several topics, including the following:
  - Implementation of the bicycle and pedestrian plans.
  - Proposed new bicycle and pedestrian coordinator position.
  - Working with NCDOT on bicycle and pedestrian issues, including more advanced notice of resurfacing projects
  - Meeting with other local bike and ped boards
  - Insuring implementation of the bike and ped plans as new development occurs
  - Modifying the Unified Development Ordinance as recommended by the bike and ped plans
  - Transportation bills under consideration by the General Assembly
  - The upcoming 09-15 Transportation Improvement Program
4. Discussion of Interest Areas of BPAC members. BPAC Members shared their areas of interest. Interest areas included the following:
  - Law enforcement
  - Broaden representation of BPAC committee membership to possibly include other regional groups, schools, parks and rec, senior population
  - Expand influence -- includes community outreach, board liaisons, involvement of other agencies
  - Implement bicycle plan
  - Implement pedestrian plan
  - Increase numbers of people cycling and walking in Durham
  - Increase number of cycling/ped facilities
  - Institute a system to keep track of all projects
  - Institute a system to track and quantify BPAC
  - Make the website our clearinghouse and a go-to site
  - Internally organize BPAC

- Amend UDO
  - Support the budget item for a new bike/ped staff position
5. Review Implementation sections of Plans (section 7 of Bike Plan; section 8 of Ped Plan). These sections were reviewed.
6. Discussion of Focus Areas for 2007. The BPAC determined the following focus areas for 2007.

1. *Update the UDO (Unified Development Ordinance)*

Action items:

- Identify and outline transportation discrepancies
- Propose an amendment to correct UDO accordingly

2. *Support the budget item for a new bike/ped staff position*

Action items:

- Send letter to city manager (copy to City Council) that details the need for the position
- Have an advocate at the appropriate budget meeting
- Identify other public forums
- Request support from other committees, such as DOST and Parks and Rec and in return write a letter of support for proposed sustainable position
- Rally the public
- Get a timetable from Dale detailing procedural deadlines for the budget item

3. *Internal organization*

Action items:

- Have internal ad hoc committee in place by April 17
- Members should volunteer for committees based on their interests.  
Committees: executive, bike plan, pedestrian plan, communications
- Propose committees by May 21

4. *Expand BPAC influence, including community outreach, board liaisons, involvement of other agencies*

Action items:

- Annual joint meetings with other agencies
- Biker breakfast for Bike to Work Week
- Attend organizational meeting of statewide cycling advocacy group (summer 2007)
- Interaction with NC Department of Transportation
- Attendance at other advocacy group meetings
- Regular reporting on activity of other regional groups

The retreat adjourned at approximately 2:05 p.m.

Minutes respectfully submitted by Dale McKeel.